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|  | |
| **APPLICATION FOR TEMPORARY OCCUPANCY PERMIT** | **Section 229** |
|  | |

Form **5**

|  |  |  |
| --- | --- | --- |
| To: |  | *Building Surveyor* |

|  |  |  |
| --- | --- | --- |
|  |  | *Address* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | *Suburb/postcode* |

|  |  |
| --- | --- |
| **Applicant / Owner details:** |  |

Note: Only an owner or agent of the owner may make an application

|  |  |  |  |
| --- | --- | --- | --- |
| Owner: |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | Phone No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Fax No: |  |

|  |  |  |
| --- | --- | --- |
|  | Email address: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Agent: |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | Phone No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Fax No: |  |

|  |  |
| --- | --- |
| Email address: |  |

*Note: Agents to be authorised in writing by the owner:*

|  |  |
| --- | --- |
| **Details of building or temporary structure:** |  |

|  |  |  |
| --- | --- | --- |
| Address: |  | *(X applicable one)* |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | Temporary structure: |  | Existing building: |  |

|  |  |
| --- | --- |
| Existing use of building /  Temporary structure details: |  |
|  |
|  |
|  |

|  |  |
| --- | --- |
| Proposed use of building  or temporary  structure: |  |
|  |
|  |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Period for which temporary occupancy sought:** | From: |  | To: |  |

|  |  |
| --- | --- |
| **Documents provided:** |  |

Documents / information required by the Building Surveyor -

|  |  |
| --- | --- |
| *Document description:* | *Prepared by:* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
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|  |  |
|  |  |

*Name: [print] Signed Date*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Owner / Agent:  *(Delete one not applicable)* |  |  |  |  |  |