1. Internet **search** www.cbos.tas.gov.au

2. Click on the **Housing** 🏠 icon.

3. Click on the **MyBond** tab.

4. Click on the **Tenant** tab.

5. Click on the **Log into MyBond** button.

   The login screen will be displayed.

   Please enter either your Tenant ID or email address below so we can confirm your identity.

   Tenant ID: [   ]
   Or
   Email address: [   ]
   ☐ I don't have an email address recorded with MyBond
   [Continue] [Cancel]

6. Enter your login details.

   *See QR guide **MB002 – Tenant Login**.*

   The following screen is displayed.

   We have sent verification code to (cha*****.com). Please enter the code below.
   Enter token: [   ] *
   [Log in]
   Token not arrived? [Resend token]

7. Enter the token number.

8. Click on the [Log in] button.

Your My Bond Account is displayed.

Home | My Details | My Bonds

My Details
This section allows you to update your details:
• Email address
• Mobile phone number
[View My Details]
Please review and confirm that your details are correct.

My Bonds
This section allows you to view your bonds:
• Pay a bond online
• Claim a bond
• Dispute a claim made by an agent or owner
[View My Bonds]

Updating your details

1. Click on the [View My Details] button.

   My Details
   To change your name or date of birth you must call 1300 654 499.
   Tenant ID: 283005411
   Name: Pamela Ansell
   Date of Birth: 11/03/1987
   Email: pansell@email.com
   Mobile: 0403523141
   Would you like to receive SMS notifications: ○ Yes ● No
   [Update My Details]

2. Click on the [Update My Details] button.

   The email address, mobile number and SMS notifications fields are editable.

   My Details
   To change your name or date of birth you must call 1300 654 499.
   Tenant ID: 283005411
   Name: Pamela Ansell
   Date of Birth: 11/03/1987
   Email: [pansell@email.com]
   Mobile: [0403523141]
   Would you like to receive SMS notifications: ○ Yes ● No
   [Save] [Cancel]

3. Update the required details.

4. Click on the [Save] button.

NOTE:

• If you don't have a mobile phone number entered, the question "Would you like to receive SMS notifications" will not be displayed.

• If you add a mobile phone number it will then be displayed.

• If you only have a mobile phone entered then you will not be able to opt out of SMS notifications.

Changing Name and Date of Birth

If you need to change your name and/or Date of Birth you must contact the Rental Deposit Authority (RDA) on

Helpline 1300 654 499

The RDA will help you through this process and outline any documentation needed to complete the changes.